

Appendix 2 - Extensions of Licensing Pre-application Advice Scheme

Authorisation type	Level of service	Amended fee (if applicable)	New charge (if applicable)
New premises licence	C&S	N/a (new charge)	£29.00
	PAC	N/a (new charge)	£57.00
	Full	£114.00 (large/medium) & £57.00 (small)	N/a (current fee)
Full variation of a premises licence	C&S	N/a (new charge)	£29.00
	PAC	N/a (new charge)	£57.00
	Full	£114.00 (large/medium) & £57.00 (small)	N/a (current fee)
Minor variation of a premises licence	C&S	N/a* (not in service scope due to secondary statutory requirements)	
	PAC	N/a (new charge)	£29.00
	Full	N/a (new charge)	£114.00 (large/medium) & £57.00 (small)
Street trading consent	C&S	N/a* (not in service scope due to secondary statutory requirements)	
	PAC	N/a (new charge)	£29.00
	Full	N/a (new charge)	£57.00
Permission to place objects on the highway	C&S	N/a* (not in service scope due to secondary statutory requirements)	
	PAC	N/a (new charge)	£29.00
	Full	N/a (new charge)	£57.00
Application for a club premises certificate	C&S	N/a (new charge)	£29.00
	PAC	N/a (new charge)	£57.00
	Full	N/a (new charge)	£57.00

Key

- **C&S (Check & send)** – Pre-submission validation check by licensing officer and application distribution to relevant responsible authorities (RAs).
- **PAC (Pre-application consultation)** – Submitting application for consultation pre-submission.
- **Full (Full service)** – Full level of service (i.e. technical assistance with forms, public notices, plans, pre-application consultation & check and send as relevant).

* Existing statutory obligation is on council to send application to RAs